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Guide to safe and successful events – new way to notify

If you are organising an event the East Herts Safety Advisory Group (SAG) would like to know about it.

SAG includes environmental health, community safety and licensing, Herts Police, Herts Fire and Rescue and Hertfordshire Highways – a one-stop shop for you to get advice on running a safe and successful event.

We now have a new and easier way to receive event notification forms. Just visit the internet link below and complete an online form.

The full guidance and online event notification form is on the East Herts Council website at:

<https://www.eastherts.gov.uk/article/35152/Community-Events>.

There is also free guidance available on how to run a safe and successful public event. It includes advice on how to request a road closure as well as advice on serving food, being licensed to sell alcohol, putting on regulated entertainment and which services you might need to be in contact with.

Your completed event form is circulated to members of the SAG, so organisers only need to make initial contact once. Group members can then contact you direct if they have any questions. Even if you're in regular contact with the SAG please complete a new form each time when notifying us of an event as the form is sometimes updated.

Kind regards

Lizzie Robertson
Community Safety Officer
East Herts Council