

MINUTES OF COTTERED AND THROCKING PARISH COUNCIL HELD IN COTTERED VILLAGE HALL ON TUESDAY 8th MAY 2018 7.45 PM

Present: Bryan Pitman (Chair) David Charles
Colin Bayles Barry Dean
John Bull Terry McGrath

Officer attending: Denise Anderson (Clerk) 0 members of the public

APOLOGIES

18.44 None

DECLARATIONS OF INTEREST

18.45 None

PUBLIC PARTICIPATION

18.46 No members of the public present

MINUTES OF MEETING

18.47 The minutes of the meeting held on Tuesday 13th March 2018 were before the meeting and signed as a correct record.

CHAIRMAN'S REPORT

18.48 Very sad news has been received that Marty Kilby has passed away. Marty served as a hard-working Parish Clerk and also as the Secretary to the Greens Trust. Her funeral will take place at 11.00am at St Nicholas Church in Great Hornead on the 18th May. During the last few months Nigel Bentley, who works very hard keeping the village free of litter as well as cutting the playing field, has been recovering from an operation. John Bull has quickly taken over the task of keeping the village tidy and Brian Murchie stepped into the breach by cutting the playing field using his own tractor. Many thanks to both these two volunteers, hence the appearance of the village remains unchanged. Nigel hopes to resume these tasks shortly. Thanks are also due to the Parishioners who wrote to EHDC objecting to the proposal that the new Redrow housing estate and the long-established Parkside community should be removed from the Cottered and Throcking Parish area and transferred to the Buntingford Town Council area. The planning application for the construction of a large lagoon at Buttermilk Hall Farm has been withdrawn by the applicant. Further to the Chairman contacting Affinity the company have stated that they did lay a new water supply to the Old Barn and they are investigating the location with respect to the requirement for a possible easement.

FINANCE**18.49 Finance report and payments authorised**

The finance report was before the meeting and the report is an appendix to the minutes.

18.50 VAT Reclaim

The Clerk reported she had made a VAT reclaim for £920.15 on behalf of the Council.

18.51 Annual Governance and Accountability Return 2017-18**18.52 Resolved Cottered and Throcking Parish Council meets the qualifying criteria for exemption therefore can complete the Certificate of Exemption and proceed with AGAR 2**

The Chairman and Responsible Financial Officer signed and dated the Certificate of Exemption

18.53 Resolved to approve the Annual Governance Statement

The Chairman signed the Annual Governance Statement

18.54 Resolved to approve the Summary Accounting Statements

The Chairman signed the Summary Accounting Statements

PLANNING**18.55 Planning Report**

The updated planning schedule is an appendix to these minutes.

3/18/0158/FUL 3/18/0159/LBC	Broadfield Hall Broadfield Throcking Buntingford Hertfordshire SG9 9RD	Application withdrawn
3/18/0454/HH	1 Cottered Road Throcking Hertfordshire SG9 9RR	Approved

18.56 Planning Applications since the Parish Council Meeting 13th March 2018

3/18/0442/FUL	Hertfordshire Guide Centre Baldock Road Cottered Buntingford Hertfordshire SG9 9QP	There was no objection by the Parish Council to this application
3/18/0545/FUL	Cripplegate Barns Warren Lane Cottered Hertfordshire SG9 9QD	There was no objection by the Parish Council to this application

18.57 Planning Applications

3/18/0833/HH 3/18/0834/LBC	Lodge Farm Broadfield Throcking Buntingford Hertfordshire SG9 9RD	There was no objection by the Parish Council to this application
3/18/0785/FUL	Land Adjacent To 2 Middle Farm Cottages Cottered Road Throcking Buntingford SG9 9RN	There was no objection by the Parish Council to this application

18.58 Community Governance Review of the Buntingford Parish Boundary

The Clerk had received a copy of the Consultation Report from the Electoral Services Officer at East Herts Council and this had been forwarded to Councillors.

There had been a suggestion by a local resident that the Parish Council should raise a petition to request another review of Buntingford's boundaries. The Council felt that such an action would be best undertaken by members of the general public.

HIGHWAYS**18.59 The junction of The Crescent and A507**

Councillors were unsure as to whether Cllr Jones was aware that their concerns were over the junction with The Crescent and the A507 and not the flooding further along The Crescent. It was hoped Cllr Jones would attend the Annual Parish Meeting and this issue could be raised then.

18.60 Pedestrian crossing on A507 Baldock Road

No further update

PARISH MATTERS**18.61 The Old Barn and Village Green**

As reported in the Chairman's Report Affinity Water are investigating the location with respect to the requirement for a possible easement.

18.62 Children's Playground

Cllr Bull reported that the application he had made to Tesco for further grant funding would be taking longer than the usual 6 months before the Council were advised of whether or not they had been successful in securing a grant.

18.63 Salt Bin at the Village Hall

Councillors decided to house some of the 20kg salt bags that were supplied by EHC at the Village Hall and that a salt bin was not required.

18.64 The New General Data Protection Regulations (GDPR)

The Clerk confirmed that she had accessed the training on GDPR provided by HAPTC and she presented a report to Council on GDPR and the actions the Council would need to consider to ensure they were working towards compliancy.

The Clerk also confirmed that only days ago the Government had tabled an amendment to the Data Protection Bill to exempt all parish, town and community councils and parish meetings from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.

Resolved to carry out a Personal Data Audit and to originate a Privacy Notice.**18.65 Clerks Annual salary increase**

The Clerk explained that the new NJC pay scales for implementation on 1st April 2018 had been received and an increase of .24p per hour for SCP 25 was set.

Resolved to agree the new pay scale for SCP 25 for the Clerk.

The Clerk will make the necessary arrangements with the payroll administrators.

CLERK'S REPORT

18.66 Clerks Report

Correspondence for noting or not on the Agenda

A hard copy of the final Cottered Conservation Area Appraisal has been received by Clerk. It is held on file and available for reference upon request.

It can also be viewed at

<https://www.eastherts.gov.uk/search?q=Cottered+Conservation+Area+Appraisal>

The Clerk received a telephone call from a Throcking resident who wished to report that there was run off from the fields between the water tower and Throcking to the east, comprising of slurry and rotting sugar beet, entering ditches in the village.

The Clerk reported this to Environmental Pollution at East Herts who advised this came under the remit of the Environment Agency to whom the Clerk reported it and has received acknowledgement.

The Clerk received an email from East Herts Council requesting she complete an expenditure review for Cottered and Throcking Parish Council New Homes Bonus. The form has been completed and returned.

The Clerk received a call from Sovereign Playgrounds offering to provide a free quote for Playground repairs or replacement. Council asked the Clerk to go ahead with arranging the free quote.

DATES OF NEXT MEETINGS

All meetings to start at 7.30pm in Cottered Village Hall

15th May 2018 - Annual Parish Meeting

10th July 2018

11th September 2018

13th November 2018

8th January 2019

13th March 2019

The meeting closed at 10.00pm

Signed _____

Date _____