

3rd May 2017

To all Members of the Parish Council

You are hereby summoned to attend a meeting of the Parish Council on Tuesday 9th May 2017 at 7.30 pm in the Village Hall, Cottered, for the purpose of transacting the following business.



Denise Anderson
Clerk to the Council

AGENDA

1. **Apologies**
To receive apologies for absence
2. **Declarations of Interest**
To receive any declarations of interest in items on the agenda
3. **Public Participation**
To suspend standing orders to allow parishioner and public comments.
*Cottered and Throcking Standing Orders state:
The period of time, at the Chairman's discretion, which is designated for public participation shall not exceed 20 minutes.
Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 5 minutes.*
4. **Minutes of Meeting**
To receive and confirm minutes of the Parish Council meeting held on Tuesday 14th March 2017
5. **Chairman's Report**
6. **Finance**
 - 6.1 To note Finance Report and authorise payments (Report tabled)
 - 6.2 To agree changes to the Bank Mandate in relation to new signatories
 - 6.3 To receive Internal Audited Accounts and complete and sign the Annual Governance Statement 2016/17 and Accounting Statements 2016/17
7. **Planning**
 - 7.1 To receive Planning Report (Report tabled) and current Planning Applications
 - 7.2 Buntingford Community Area Neighbourhood Plan (BCANP) – to report on referendum result
 - 7.2 District Plan – update
 - 7.3 Community Governance Review Buntingford Parish Boundary – update
 - 7.4 Cottered Conservation Area Appraisal – to report on revised date for public meeting
8. **Highways**
 - 8.1 The Junction of the A507 and The Crescent – update on the further communication with Circle Housing regarding the issue with the hedge at number 4 The Crescent
9. **Parish matters**
 - 9.1 The Old Barn – update on easement
 - 9.2 Annual Playground Inspection – to report on completion of the repainting of Children's Playground equipment
 - 9.3 Subsided hole in Peascroft – to confirm repair of the hole by Thames Water
 - 9.4 Brook End Lane – to discuss the repair to the verge and the installation of the 'No Parking' signs
10. **Clerks Salary**
 - 10.1 To agree the Clerks 2017/18 salary increase as agreed and published on the NJC Pay Scales
10. **Clerk's Report and Correspondence**
To receive Clerk's Report and note correspondence received not on the agenda
11. **Date of the next meetings**
11th July 2017 (12th September 2017, 14th November 2017, 9th January 2018, 13th March 2018)

Members of the public are warmly welcomed but are reminded that, unless invited to do so by the Chairman, they are only permitted to speak during the public sessions.