

**MINUTES OF THE ANNUAL MEETING OF COTTERED AND THROCKING PARISH COUNCIL
HELD IN COTTERED VILLAGE HALL ON TUESDAY 10th MAY 2016 AT 7.30 PM**

Present: Bryan Pitman (Chair) Terry McGrath
Colin Bayles John Bull
David Charles Barry Dean

Officer attending: Denise Anderson (Clerk) 0 members of the public

The Chairman reminded the public that the meeting was being recorded for the accuracy of minute taking.

APOLOGIES

16.01 None

ELECTION OF CHAIRMAN 2016-2017

16.02 Bryan Pitman was proposed by Barry Dean and seconded by John Bull. No other nominations proposed. Bryan Pitman was elected unanimously.

Resolved: Bryan Pitman elected as Chairman for 2016-2017

CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

16.03 Bryan Pitman signed the Chairman's Declaration of Acceptance of Office

ELECTION OF VICE CHAIRMAN 2016-2017

16.04 Terry McGrath was proposed by David Charles and seconded by Barry Dean. No other nominations proposed. Terry McGrath was elected unanimously.

Resolved: Terry McGrath elected as Vice Chairman for 2016-2017

VICE-CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE

16.05 Terry McGrath signed the Vice Chairman's Declaration of Acceptance of Office

TO AGREE ANNUAL REVIEWS

16.06 The Clerk had not been instructed to make any changes or amendments to current Council documentation:

Standing Orders

Code of Conduct

Financial Regulations

Risk Assessment

Register of Assets

Complaints Procedure therefore were all agreed.

The meeting closed at 7.40 pm

Signed _____

Date _____