

**MINUTES OF COTTERED AND THROCKING PARISH COUNCIL HELD IN COTTERED VILLAGE HALL ON TUESDAY 12<sup>th</sup> MAY 2015 AT 7.15 PM**

Present: Bryan Pitman (Chair) Terry McGrath  
David Charles John Bull  
Barry Dean

Officer attending: Denise Anderson (Clerk) 22 members of the public

**APOLOGIES**

15.43 Colin Bayles

**DECLARATIONS OF INTEREST**

15.44 None

**MINUTES OF MEETING**

15.45 The minutes of the meeting held on Tuesday 10<sup>th</sup> March 2015 were before the meeting and signed as a correct record.

**CO-OPTION TO FILL COUNCILLOR VACANCIES**

15.46 The Town and Parish Council Elections on 7<sup>th</sup> May 2015 resulted in Cottered and Throcking Parish Council having an uncontested election and were deemed a quorate authority as 3 previous councillors had submitted their nomination papers.

Cottered and Throcking Parish Council were empowered to co-opt qualified individuals to fill the remaining 3 vacancies. Three individuals came forward for co-option and Colin Bayles, John Bull and Barry Dean were unanimously voted in by the Council.

**Resolved: Colin Bayles, John Bull and Barry Dean were duly co-opted as Cottered and Throcking Parish Councillors**

**CHAIRMAN'S REPORT**

15.47 **Chairman's Report**

**10<sup>th</sup> March**

Parish Council meeting.

**12<sup>th</sup> March**

The Vice Chairman and Chairman attended a presentation given by HCC concerning the proposed changes to the public bus services. In the evening they attended a Neighbourhood Plan course run by EHDC at Wallfields in Hertford.

**19<sup>th</sup> March**

Roger Gomm and the Chairman attend a meeting in Buntingford as part of the Neighbourhood Plan team producing a draft Plan.

**23<sup>rd</sup> March**

Arrangements were made to print and distribute a flyer in the Parish Magazine drawing people's attention to the fact that a draft of the Neighbourhood Plan was on the Buntingford Town website and that public comments and ideas were requested.

**28<sup>th</sup> March**

The Chairman attended a meeting at EHDC Wallfields, as to status of the District Plan. No decisions have yet been made regarding the proposed Gypsy sites. The Plan is not expected to be adopted before the autumn of 2016.

Seat provided at the top of Potato Lane now broken

**FINANCE**

15.48 **Finance report and payments authorised**

The finance report was before the meeting and the report is an appendix to the minutes.

15.49 **Internal Audited Accounts**

The Internal Audited accounts were before the meeting and approved. The Annual Governance Statement 2014/15 was completed and signed by the Parish Council Chairman

**PLANNING**

15.50 **Planning Report**

The updated planning schedule is an appendix to these minutes.

15.51 **Planning Applications**

**3/15/0586/HH** Layston Brook End Cottered Buntingford Hertfordshire

There was no objection by the Parish Council to this application

**3/15/0782/HH** Pinewood Baldock Road Cottered Buntingford Hertfordshire

There was no objection by the Parish Council to this application.

**15.52 East Herts District Plan and Neighbourhood Plan**

The District Plan is not expected to be completed until 2016. The Neighbourhood Plan, which is junior to the District Plan, is going through the consultation process.

**15.53 Telephone Box**

The Clerk advised that there are companies that can supply all the replacement parts to refurbish 'tired' red telephone boxes. The clerk was asked to investigate the cost of buying the authentic and appropriate red paint to repaint the Cottered and possibly the Throcking telephone box.

**15.54 The Old Barn and Village Green**

Marty Kilby, Parish Trust Secretary is proactively endeavoring to secure easement payment for services laid across the village green.

**HIGHWAYS****15.55 Throcking Road**

Councillors compiled both a list and a map of road damage requiring repair within the Parish. This was then delivered by hand to Hertfordshire County Council Highways (Ringways) in order that the required repairs could be included within the new budget allocation starting in April 2015. The Clerk emailed a copy to Councillor Rose Cheswright.

**LITTER****15.56 Litter Bins**

A quote has been accepted by Councillors for the securing of the litter bins at the agreed sites and the Clerk has given instruction for this to go ahead. Councillor Pitman will chase this up as it was planned these should be in place for the Village Day at the end of June.

**RECREATION GROUND****15.57 Trimming of trees and undergrowth**

JW Salmon has completed the trimming of the trees and hedges around the Recreation Ground and would be returning on Wednesday 13<sup>th</sup> May 2015 to complete the brambles to the right of the cricket pavilion to enhance the parking area.

**15.58 Repair/replace tractor**

It was decided that the Parish Council would contact Brian Murchie with a view to purchasing the tractor he was currently hiring to the Parish Council for cutting the Recreation Ground grass.

**CLERK'S REPORT**

15.59 The Clerk's report was before the Council and is an appendix to the minutes.

Correspondence for noting or not on the Agenda

1. Letter from EHC advising that car boot sales or similar events will now require a licence issued by EHC. Various licences are available at varying costs depending on nature of the event and status of stall holders. The Clerk will make this information available on the Cottered and Throcking website.
2. Letter from Carol Willis Accountant nominated payroll agent for Cottered and Throcking Parish Council advising of the changes to Payroll and Pension Changes. They will keep us up to date with requirements.
3. Letter from EHC regarding Annual Playground Safety Inspection 2015. Clerk to arrange for the playground inspection to be carried out.

**DATES OF NEXT MEETINGS**

All meetings to start at 7.30 pm in Cottered Village Hall

Tuesday 14<sup>th</sup> July 2015

Tuesday 8<sup>th</sup> September 2015

Tuesday 10<sup>th</sup> November 2015

Tuesday 12<sup>th</sup> January 2016

Tuesday 8<sup>th</sup> March 2016

The meeting closed at 7.55 pm

Signed \_\_\_\_\_

Date \_\_\_\_\_

## **PUBLIC SESSION**

Opened 7.55pm

1. A parishioner raised concerns about the nonpayment of easements for services across the village green for the Old Barn. They felt that 'valuations and considerations' made previously to those who had found themselves in a similar position should be honoured.

The Chairman assured the meeting that when a resolution had been reached this would of course be made public and that the payment would come to the Parish Council.

Public Session closed at 8.00pm